CITY OF BANNING

99 E. Ramsey Street P.O. Box 998
Banning, California 92220
(951) 922-3125

DEPARTMENT OF
PLANNING

Fee: **$235.00**

TEMPORARY SIGN APPLICATION

Please check the box in front of each number after providing the requested information. An incomplete application can cause significant delays in processing.

 1. *APPLICANT*:

Name:_____
Address:_____
City _____State _____ Zip _____

Phone Number:_____Fax #_____

 2. *PROPERTY OWNER*:

Name:_____
Address:_____
City _____ State _____ Zip _____

Phone Number:_____

 3. *SITE ADDRESS:* _____

 4. *TYPE OF BUSINESS:* _____

 5. *PROPOSED TEMPORARY SIGN(S):*

Type	Dimension	Sq Ft Height	Color	Wording

a) _____

b) _____

c) _____

☐ 6. *MATERIALS:* _____

☐ 7. *EVENT TYPE: (Why is the Temporary Sign needed?)*

_____

In addition to the above requested information, **detailed plans of the site and location of the signs must be provided**. Please review the application for completeness before signing.

Applicant's Signature _____ Date: _____

----------FOR OFFICE USE ONLY----------

Assessor's Parcel Number: _____ Zone District: _____

Sign Permit Number: _____

Date Received: _____ Received by: _____

Planning Staff Action: __ Approved __ Denied

Date: _____ By: _____

- SIGN PLAN SUBMITTAL REQUIREMENTS -

Purpose: The purpose shall be to provide for a more orderly display of advertising devices, bring those devices in harmony with the buildings, the neighborhood and other signs in the area, to preserve and improve the appearance of the City as a place in which to live and to work and; to encourage sound signing practices as an aid to business and for the information of the public; to reduce hazards to motorists and pedestrians; and to promote the public health, safety and general welfare.

The following plans and pictures must be submitted with a request for a sign permit. The plans must be accurately scaled or the application will not be accepted.

1. **Detailed Site Plan**

   Include the following with appropriate dimensions:

   - property lines
   - existing structures
   - location of proposed sign(s)
   - location of existing signs(s)

Be sure to apply for a sign permit and obtain approval for all proposed signs before having them made or erected. If you have any questions concerning the application or sign requirements, please call the Planning Department at (951) 922-3125.

Chapter 17.36
REGULATION OF SIGNS

Special event signs and civic event signs may be approved by the Director for a limited period of time as a means of publicizing special events such as grand openings, carnivals, parades, charitable events and holiday sales. Such special event signs shall be limited to the following provisions:

A. No special event sign shall be erected without a temporary use permit.
B. Special events signs shall be limited to 90 days per event from the date of erection or date of permit, whichever occurs first.
C. Special event signs shall not include promotional sales signs, and they must be taken down within a week after the conclusion of the special event.
D. Special event signs may include balloons, inflated devices, search lights, beacons, pennants, and streamers.
E. Such temporary signs may not be granted to the same business or location more than twice during any one year.